



Transcript Release and Confidentiality

Deadline: February 1, 2019

TO THE APPLICANT: Please type or print your name and give this form to your current school's office with a stamped envelope addressed to: York School Admission Office, 9501 York Road, Monterey, CA 93940.

Official transcripts must come directly from your school.

Applicant Name: _____ Applying to Grade: _____

Current School: _____

TO THE PARENT/GUARDIAN: For the student named above, I authorize the release of school records, including an official transcript of all grades for the past two years as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report.

Signature of Applicant's Parent or Guardian: _____ Date: _____

TO THE APPLICANT'S CURRENT SCHOOL: Please send this student's official transcript for the past two years (2016-17; 2017-18). This should include all grades earned for courses taken to date, attendance, the scores for aptitude and achievement tests, and first semester or first trimester grades for the current year as soon as they become available. Please note that a copy of this form should be included with transcripts.

Note to Trimester Schools: Please do not wait to send grade reports until the end of the second trimester. We would appreciate receiving first trimester and past grades as soon as possible, and following up with second trimester grades when they are available.

Thank you for your assistance. Should you have any questions, please contact the York School Admission Office at admission@york.org or 831.372.7338 x115 or x116.